Lectures: are held MWF 10:00 - 10:50 AM in ALP 2300. Attendance is encouraged: it has been
the instructor’s experience that students who attend lectures tend to perform better in the class.
You are required to attend exams, which are conducted synchronously and in person. You
are responsible for the material covered in the lecture. Students should not assume that a
virtual-remote option will be available at any point in the quarter.

Course announcements: On occasion, course announcements may be posted on the course
webpage. You are considered to be aware of the announcement 24 hours after it has been
posted, regardless of whether you read the alert. Check the course webpage every school day.
Students with disabilities: Any students who feel that they may need accommodation based
on the impact of a disability should contact the Disability Services Center online or by phone at
(949) 824-7494 as soon as possible to better ensure that such accommodations, such as
alternative test-taking environments or note-taking services, can be arranged for you in a timely
way. This was written pre-Covid. If you need to contact DSC and are unable to do so, please
contact the professor ASAP and we will investigate together.

Commercial note-taking: Students are prohibited from selling (or being paid for taking) notes
during this course to or by any person or commercial firm without the express written permission
of the professor teaching this course. This includes, but is not limited to, a prohibition for
providing notes, handouts, slides, assignment descriptions, or code to websites such as Chegg,
Koofers, or CourseHero. Violations of this will be treated as a serious violation of the student
code of conduct.

Lecture Recording: To ensure the free and open discussion of ideas, electronic video and/or
audio recording by students is not permitted during classroom lectures, discussion and/or
activities unless the student obtains express written permission from the instructor. If permission
is granted, any distribution of the recording is prohibited. Students with specific electronic
recording accommodations authorized by the Office of Disability Services do not require
instructor permission; however, the instructor must be notified of any such accommodation prior
to recording. Any distribution of such recordings is prohibited.

Textbooks: I very strongly recommend that you acquire at least one of the following textbooks:

- *Elements of the Theory of Computation*, second edition, by Harry R. Lewis and Christos
  H. Papadimitriou.

Jeff Erickson’s *Models of Computation notes* are also probably a good resource. I have not
reviewed them as extensively as I have the other two books. They are available at the
mnemonic [http://algorithms.wtf/](http://algorithms.wtf/) and are towards the bottom of the page.

If you have an opinion on any of these three resources, please let me know.
It is expected that you be polite in all course related interactions, whether with your instructor, TAs, lab tutors, learning assistants, readers, or classmates. Disruptive behavior may result in an F in the class, as well as referral to appropriate authorities.

**Grade calculation:** The following relative weighting of assignments is based on the assumption that in-person instruction remains for the quarter. In the event that remote instruction is reinstated by the university this will be revised and the new weights will be announced. Artifacts due prior to that point will retain their relative weights.

- Problem Sets: 20%
- Four mid-quarter topic exams: 40% total
  - Tentatively weighted equally at 10% each
  - I may change this; if I do so, it will be in your favor
- Demonstrated Competency of Core Topics at Exams: 40%
  - Four topics, tentatively weighted equally
  - I may change this; if I do so, it will be in your favor

There is no “syllabus quiz” for CompSci 162 this quarter.

Points towards the demonstrated competency of the core topics section must come from topic exams or the final exam. Letter grades will be assigned based on the aforementioned relative weights, or the adjusted weights in the event of remote instruction. We will neither have a straight scale nor a straight curve.

The only factor in your grade is demonstrated knowledge in the class, and the only reconsideration requests granted are based on marking error. Requests for a grade bump based on other reasoning, such as scholarship requirements, academic eligibility, or transfer needs, will not be considered. If you need a particular grade in CompSci 162, the time to consider that is early in the quarter. There is plenty of opportunity for help, practice, and credit during the quarter. At this time, I do not plan to offer extra credit.

For information about artifact submissions and grading policies, including grade reconsideration requests, please see the document “Artifact Submission and Grading Policies.” That document is incorporated into this syllabus by reference.

**Exam Rules:** Exams will be held synchronously in class hours. The actual time allowed for non-final exams will be 45 minutes of test-taking. For detailed information about the exam rules, refer to the “In-Person Exam Logistics and Rules” document, which is incorporated into this syllabus by reference. You will be expected to abide by these policies during your exams.

**Missed Exam Policy:** If you need to miss an exam for any reason, and this is for reasons the instructor accepts, then we may reconsider how to calculate your grade. For reasons the student could have known about in advance, it is expected that the student contacts the instructor as soon as possible after the conflict is known. If the conflict could have been known
before the exam, the instructor will not provide any relief if informed after the exam unless it would have been unreasonable to do so prior to the exam. If you need to miss an exam, or if you do miss an exam, you must email the instructor as soon as possible upon knowing this. *This is especially important for students who might be exposed to illness, especially Covid. If you are sick, especially if you might be contagious, please let your instructor know. Please do not risk your health or that of your classmates to take an exam. Documented sickness will always constitute an excused missed exam.*

**Exam Seating** For students who have a preference for exam seating, such as if you need a desk intended for left- or right-handed students, or if you tend to ask questions during the exam, please fill out the following form no later than Thursday, April 13:
https://docs.google.com/forms/d/e/1FAIpQLSfQfU_zgn7wyzbx_TqPLTdOljoi6yzhCK-_posICrojtgvZ6w/viewform

**Academic Honesty Policy:** see the common policy document “Academic Honesty Guide” for information about academic honesty in this course. A copy of that document is available on the course webpage. That document is incorporated into this syllabus by reference.

- There is an important exception to that document for Spring 2023 CompSci 162: **you may, and are even encouraged to, discuss homework problems with classmates.** You may discuss at any level of detail you would like, with the following constraints:
  - Each student still needs to write and submit their own homework
  - You may not write a common solution and each submit it. Treat any discussions like the “Kenny Loggins” rule from the academic honesty policy, although you may discuss in more detail than that rule strictly allows.
  - Include the name(s) of anyone from whom you got meaningful help or meaningful conversation about the homework problem(s) somewhere on the PDF. You don’t need to tag this like a question. This can be as simple as writing “I conversed with Kate Libby, Dade Murphy, and Paul Cook” at the bottom of one of the pages. You do not need to list professor or any TAs when you get their help. Please list names, not aliases (such as Discord handles).
    - There is no limit to group size. If you and 50 classmates discuss a homework assignment, the only downside to you is you’ll have a lot of names to write down.
    - If you provide help to a classmate, you do not need to list them on your homework, but please remind them to list you.
  - You are still prohibited from looking up solutions online, such as on Chegg.
Getting help in this class.
The instructor and the TAs will also regularly hold live help sessions. *These are a great time to ask questions about lecture material, the associated reading, problem sets, and the like.* Students who wish to contact course staff asynchronously should do so in a manner best suited to their question. Unless otherwise announced, the EdDiscussion forum should be preferred. *You may post anonymously on EdStem if you wish. You are anonymous only to your classmates; instructional staff may still see who you are.*

*If your question is of general interest,* or might be answerable by anyone in the class, post the question on EdStem with a privacy setting that allows your classmates to answer. For example, if you are not sure when an artifact is due, or you have a question about a topic that came up in lecture, then that question fits into this category. Do not post your solution, in part or in whole, to something you need to submit for credit in any manner that classmates may see. *Course Staff are instructed not to answer questions in this category unless the privacy setting is correct. For example, if you make a private post asking when problem set 2 is due, it may be ignored.*

*If your question can be answered by any member of course staff, but is not for viewing by your fellow students,* post it on EdStem with a privacy setting to instructors only. For example, if you have a bug in your code that you cannot resolve, and you are having trouble finding the time to get to office hours, this would be a great option. Be sure to include relevant details, such as the block of code that is not working, the error message, and what you have tried to do to fix it. (We don’t have programming assignments this quarter of CompSci 161, but that fits the general idea) If you aren’t sure, feel free to make the post private, although we may request you to make it public after it has been answered.

If you need to reach your instructor specifically, use email. Your instructor is Michael Shindler, reachable by email at mikes at ics dot uci dot edu. Emails sent for course related purposes must be sent to this address, must come from your UCI (or ICS) email address, include your full name and ID number in the body of the email, and have a meaningful subject line that begins with the substring “CompSci 162” -- *due to your instructor’s large volume of emails, any that do not conform to this will probably not be read and do not count as having been sent for purposes of the course.* Emails that should have been a wider-reaching EdStem post will get, at most, a reply indicating such. *If your instructor ever tells you to email him, be sure to follow this requirement.* Please remember that email is an asynchronous method of communication, and response times will likely reflect this.

**Why?** I get a lot of emails. I have an email filter that catches emails sent to that address, from a UCI/ICS email address, and with that subject line prefix. By asking students to do this, I can sit down periodically, find emails about the class(es) I’m teaching, and respond to them. *Do not email course staff other than the professor about the class without prior arrangement.*
About this Document: This document is made primarily to communicate to students the plans for the quarter. If any policies in this become untenable, they may be changed. Students should assume all policies are in effect unless told otherwise by the professor. It is the instructor's intent to provide maximum flexibility while maintaining the educational environment. I believe the flexibility I provide will be sufficient for most students; if your situation is such that more flexibility is necessary, please get in touch with the instructor as soon as you can. Information for how to contact appears later in this document. Professor David Kay has the following language in his syllabus and I am using it here, too: *We're required to say that in unusual circumstances, these criteria could change. We won't make changes arbitrarily, but the world has had a lot of special circumstances lately and we'd like everyone to try to be flexible, rolling as best we can with the punches that come our way.*