Capstone Project Scoping Form

The purpose of this form is to provide the Donald Bren School of Information and Computer Sciences with an initial description of your proposed capstone project or student design project. The Corporate Relations team will take this description to the applicable course instructor(s), who then will be in touch to discuss the proposed project in detail and make any necessary adjustments to fit the pedagogical goals and constraints of our capstone/student design projects.

Primary Project Partner Information

Name of Project Partner (person signing off on the project): _____

Title of Project Partner: _____

Phone Number: _____

E-mail: _____

Project Partner Liaison Information

☐ *Check here if information is the same as above*

Name of Liaison (will serve as student team's mentor and meet with the team on a weekly basis): _____

Title of Liaison: _____

Phone Number: _____

E-mail: _____

Project Proposal

Company Name: _____

Project Title: _____

Project Overview: Please provide a brief description of the project's concept and articulate the company's objectives and how this project can contribute to achieving them.

Potential Challenges and Contingency Plans: Please describe any potential challenges you foresee and how you plan to address them.

Resources & Tools: Please list what resources and/or tools you will provide to the student team (i.e. platform access, data sources, software, hardware, etc.). *Note: Student team will need access to all resources and tools at the start of their project.*

Academic Programs and Preferences

Capstone projects are available in the following programs. If you are not sure what your preferences are yet, you may leave the remaining fields blank and our Corporate Relations team will help you find the best match for your project.

Undergraduate Program	Capstone Project Quarter(s)	Duration
Computer Science	Winter – Spring	20 weeks
Data Science	Winter – Spring	15 weeks
Informatics	Fall or Spring	10 weeks
Software Engineering & Informatics	Fall – Winter	20 weeks
Software Engineering & Informatics	Winter – Spring	20 weeks

Professional Masters Program	Capstone Project Quarter(s)	Duration
Computer Science	Winter – Spring	20 weeks
Data Science	*Fall *Option of 20 weeks summer start	*10 weeks
Human-Computer Interaction & Design	Spring – Summer	20 weeks
Software Engineering	Fall	10 weeks

Note: Project partner must complete this Capstone Project Scoping Form and pitch video at least one month prior to the start of the quarter.

2024-2025 Quarter Dates	Fall 2024: Sept 26 – Dec 13	Winter 2025: Jan 6 – Mar 21	Spring 2025: Mar 31 – Jun 12	Summer 2025: Jun 23 – Sept 10

Preferred Program (if any): _____

Preferred Quarter(s) (if any): _____

Preferred Duration (if any): _____

Submission

Please submit the completed form to Mimi Anderson, Associate Director of Corporate Relations & Capstone Projects, at yangmm@uci.edu.